

Special Lawn Bowls Event Services Information Sheet (With effect from 29th December, 2021)

The Hong Kong Lawn Bowls Association provides a specially arranged service to organize bowls events or activities for the general public, including schools and any other interested organizations.

The bowls activities provide opportunities for the public to try the sport under guidance from qualified and experienced coaches.

Interested parties may complete the attached **Application Form** and submit to HKLBA office **at least 5 months before the commencement of the event.**

Information To Be Noted:

1. Service charges are listed below for reference :

(i) Leisure and Cultural Services Venue Fee*			
<i>A. Indoor Greens</i>	<i>Code</i>	<i>No. of rinks</i>	<i>Venue Fee (cost per rink)</i>
Ap Lei Chau Sports Centre	ALC	6	<div style="display: flex; justify-content: space-around;"> <div style="text-align: left;"> <p style="color: blue;">\$30/rink/hr</p> <p style="color: blue;">Non-peak hour</p> </div> <div style="text-align: right;"> <p style="color: blue;">\$40/rink/hr</p> <p style="color: blue;">Peak hour</p> </div> </div>
Sai Wan Ho Island East Sports Centre	IE	4	
Yuen Chau Kok Sports Center	YCK	4	
<i>B. Outdoor Greens</i>			
Shatin Siu Lek Yuen Road Playground	SLY	12	
Tseung Kwan O Hang Hau Man Kuk Lane Park	TKO	6	
Causeway Bay Victoria Park	VP	12	
Tuen Mun Wu Shan Park	WS	6	
(ii) Coach Fees		\$209 per hour per coach	
(iii) Administration Charges		a) 10% of total cost or minimum \$250, whichever amount is higher (for schools and non-profit making organizations) b) 20% of total cost or minimum \$500, whichever amount is higher for other organizations.	

* Each rink may accommodate a maximum of eight players, in addition to the coach.

* Venue can either be booked by the applicant or via HKLBA.

* Schools can apply for use of rinks under LCSD's Free Use Scheme.

2. All participants must wear appropriate sportswear, of which proper footwear is a must..
3. All lawn bowls equipment will be provided by the venue when using the LCSD venues.
4. NO food is allowed on the bowling green.
5. Any publicity materials such as banners, posters, easy stands or any promotional materials must be submitted to LCSD's Office for approval two weeks before the event.

For enquires, please contact Mr. Howard Poon at 2504-8249 or e-mail to ase1@hklba.org.

Special Lawn Bowls Event Service Application Form

Contact person :				
	(English)	(Chinese)		
Name of Organisation :				
Tel. no :		Fax no. : <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> </table>		
E-mail address :				
Proposed date(s) :				
Proposed session time :	(at least 2 hrs per time)			
No. of participants :	(Maximum 8 persons per rink)			
No. of coach required :	(1 coach per rink)			
Proposed venue : Please put a “✓” in the box below.				
	Ap Lei Chau Sports Centre (Indoor)	Causeway Bay Victoria Park (Outdoor)		
	Sai Wan Ho Island East Sports Centre (Indoor)	Shatin Siu Lek Yuen Road (Outdoor)		
	Yuen Chau Kok Sports Center (Indoor)	Tseung Kwan O Hang Hau (Outdoor)		
		Tuen Mun Wu Shan (Outdoor)		
Special request :				
(e.g. Require coach to take care of physically or mentally disabled participants, etc.)				

→ Please submit the application form to HKLBA office either by fax (2577 5621) or e-mail (ase1@hklba.org) 5 months before the event.